



Westchester County Clerk Timothy C. Itoni

Consumer Tips for Hiring A Licensed Plumber or Electrician in Westchester County

*For additional information, please contact our Trades Licensing
Division at (914)995-2657 or eeb2@westchestergov.com*

IS YOUR PLUMBER OR ELECTRICIAN LICENSED?

- All plumbing work must be performed by a Westchester County licensed plumber or an employee of a licensed plumber.
- All electrical work must be performed by a Westchester County licensed electrician or an employee of a licensed electrician.
- Ask to see your plumber or electrician's Westchester County License Card which will show the date their license expires.
- Check the Westchester County Clerk's website for an up-to-date list of electricians and plumbers. In addition to seeing whether they are licensed, you can check the expiration dates of their insurance policies.

GET IT IN WRITING!

A written agreement of what is expected should be drawn up before work begins to ensure you will get the work done within a reasonable time and at a reasonable cost. Your contract should answer the following questions:

- Exactly what work is going to be done?
- What preparatory work is included?
- When will the work begin?
- How long will the work take?
- What type and quantity of materials are being used?

LOOK FOR AN OFFICIAL PLACE OF BUSINESS

Be sure that the electrician or plumber that you are planning to hire has a fixed place of work should you need to visit them for any reason. All the estimates and contracts should have a company name, address and phone number and plumbers should include their license numbers on any estimate. Be wary of a person who may only give you a telephone number.

SHOP AROUND

Don't pick the first tradesperson that you see advertised. Just because they have the flashiest ad in the phonebook does not mean they are the most professional. Get more than one estimate. Ask for references.

WE CAN HELP

If you have any questions or concerns, please do not hesitate to contact our Trades Licensing Division at (914)995-2657 or eeb2@westchestergov.com.