

INSURANCE INFORMATION REQUIRED

THE FOLLOWING INFORMATION MUST BE INCLUDED ON ALL INSURANCE POLICIES:

**COUNTY OF WESTCHESTER (certificate holder)
Westchester County Clerk's Office
110 Dr. Martin Luther King Jr. Boulevard
White Plains, NY 10601
ATTN. Trades Licensing Room 340**

Westchester County must be named as CERTIFICATE HOLDER.

INSURANCE CERTIFICATES MUST BE ATTACHED TO APPLICATION.

Liability Insurance \$1,000,000.00	Must name the County of Westchester as certificate holder. 110 Dr. Martin Luther King Jr. Boulevard, White Plains, NY 10601
Auto Insurance \$1,000,000.00	Must name the County of Westchester as certificate holder. 110 Dr. Martin Luther King Jr. Boulevard, White Plains, NY 10601 <u>(hired and non owned will not be accepted)</u>
N.Y.S. Disability	Statutory
Workers Comp.	Statutory If you have no employees, you must go to NYS Workers Comp website @ www.wcb.state.ny.us/ At this website you can fill out and print Form CE-200. Send in this completed form.
License Bond \$10,000.00	Bond must be in the <u>master plumber's name.</u> Must name the County of Westchester as obligee. 110 Dr. Martin Luther King Jr. Boulevard, White Plains, NY 10601

ALL INSURANCES AND BONDS MUST BE SENT IN WITH THIS RENEWAL.

IF ANY INFORMATION IS MISSING YOUR RENEWAL WILL BE RETURNED.

CERTIFICATION

(Must be signed and dated)

I certify that the information on this form is true and accurate. I understand that any incomplete, inaccurate or false information may cause my Westchester County Plumbing License Renewal to be delayed, denied or revoked. (The same individual who submitted the original application must sign Certification) Also, by signature below, I attest that all of my required insurances will remain current during the license year and I will be directly responsible for sending updated insurance information to the Licensing Office.

Applicant's Signature

Print Name

Date

MAKE SURE EVERYTHING IS FILLED OUT, AND ALL INSURANCE AND BOND CERTIFICATES ARE ENCLOSED. IF NOT, THE APPLICATION WILL BE RETURNED

IF YOU HAVE NO EMPLOYEES, FOLLOW THESE STEPS:

Go to the NYS Workers Comp website@ www.wcb.state.ny.us/

When on this site look to the bottom right side of the page where you will find a box with the following information in it,

WC/DB Exemptions
Form CE-200

Click on that.

Now read and follow the directions.

MAKE SURE YOU SAVE AND PRINT THE COMPLETED FORM.

NOTICE

If you are experiencing difficulties obtaining a Westchester County license or permit because of an outstanding child support problem, and you are making support payments through the Support Collection Unit of the Westchester County Office of Child Support Enforcement, you may receive assistance in resolving your problem by contacting:

The Westchester County Office of Child Support Enforcement

100 East First Street, 5th Floor
Mount Vernon, New York 10550
1-888-208-4485