



WESTCHESTER COUNTY ELECTRICAL LICENSING BOARD

Robert P. Astorino
County Executive

Timothy C. Idoni
County Clerk

MASTER/SPECIAL ELECTRICIAN TEST APPLICATION

- 1) **NAME:** _____
- 2) **DATE OF BIRTH:** _____ *SS # _____
- 3) **HOME STREET ADDRESS:** _____
- 4) **CITY:** _____ **STATE:** _____ **ZIP:** _____ **PHONE:** () _____
- 5) **NAME OF COMPANY:** _____
- 6) **COMPANY STREET ADDRESS:** _____
CITY: _____ **STATE:** _____ **ZIP:** _____ **PHONE:** () _____
- 7) **LICENSE TYPE:** MASTER ELECTRICIAN ()
SPECIAL ELECTRICIAN ()
- 8) **EXPERIENCE AND EDUCATION:** Please list on REVERSE side of this form
- 9) **IF SPECIAL, INDICATE TYPE AND LOCATION:** _____
- 10) **HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, FELONY, MISDEMEANOR OR VIOLATION?** () YES () NO
If yes list information on a separate piece of paper.
- 11) **HAVE YOU BEEN APPROVED TO TAKE THIS EXAM BEFORE?**
YES _____ NO _____

NOTE: PLEASE MAIL THIS APPLICATION TO THE WESTCHESTER COUNTY CLERK - TRADES LICENSING DIVISION WITH THE \$50 APPLICATION FEE PAYABLE TO THE WESTCHESTER COUNTY CLERK. YOU MUST ALSO PROVIDE PHOTO ID ISSUED BY A GOVERNMENT AGENCY. INCLUDE REQUIRED DOCUMENTATION, AS PER SECTION 277.705 OF THE LICENSING LAW. (SEE RULE 6 ATTACHED.)**

110 Dr. Martin Luther King, Jr. Blvd. 3rd Floor White Plains, New York 10601 (914) 995-2657

*Social Security numbers are used by the testing company for control and filing purposes. The Electrical Licensing Board does not mandate social security numbers. You may voluntarily use your own social security number or substitute a nine digit number of your choice in this space, for use by the testing company.

**Submission of W-2 forms as documentation is not required unless you wish to use them as proof of prior employment, in which case you may omit your social security number from such forms.

**Documentation Required - Proof of 11.5 years Electrical Experience, 7.5 of which must be as a journeyman.

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White Plains, New York 10601
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EXPERIENCE AND EDUCATION
(Attach documentation to support)

CERTIFICATION
(Must be signed before a notary)

I certify that the information on this form is true and accurate and understand that any incomplete, inaccurate or false information may cause my Westchester County Electrical License to be delayed, denied or revoked.

Applicant's Signature Print Name Date

Subscribed and sworn to before me this ____ day of ____ 20__

In the County of _____, State of _____

Signature of Notary

Examples of proof of experience in order to qualify for taking the Electrical License Examination are, but not limited to, any of the following:

1. MUST BE INCLUDED WITH THIS APPLICATION Notarized letters stating you worked for 7 ½ years as a Journeyman for a Licensed Electrician. The FORM LETTER included with the application must be used.
2. 1040 Forms
3. Business Tax Statements
4. Notarized Business Records
5. Notarized Statements of hours worked from Benefit Funds
6. Social Security Records
7. Notarized statements and letters from employers.
Must include License Number and where License is held.
8. Certified copies of Licenses held.
9. W-2 Forms



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**PROOF OF EMPLOYMENT AS A JOURNEYMAN FOR APPLICANTS FOR
THE MASTER ELECTRICIAN EXAM**

DATE _____

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

LICENSE NO. _____ WHERE LICENSED _____

NAME OF LICENSE HOLDER _____

_____ has been employed full time as a journeyman working
NAME
on the installation, alteration and repair of wiring and appliances for light,
heat, cooling and power in or on buildings for the above named company.

The dates of employment have been as follows: _____ to _____.

By signing this letter, I attest under penalty of law, including the possible suspension or revocation of my license, that, to my knowledge, all the statements contained herein are true and accurate, and that if requested by the Westchester County Electrical Licensing Board, I will be able to provide the necessary payroll records to back up the dates of employment.

Sworn to before me this _____ day of _____, 20_____

Licensed Electrician's Signature (required)

Business Owner Signature (also required if not Licensed Electrician)

Notary Public

Seal