



WESTCHESTER COUNTY BOARD OF PLUMBING EXAMINERS

Robert P. Astorino
County Executive

Timothy C. Idoni
County Clerk

JOURNEY LEVEL CERTIFICATION AND TEST APPLICATION

- 1) NAME: _____
- 2) DATE OF BIRTH: _____ *SS# _____ - _____ - _____
Required for child support background check
- 3) HOME STREET ADDRESS: _____
CITY _____ STATE: ____ ZIP: _____ PHONE: () _____
- 4) CURRENT EMPLOYER: _____
- 5) COMPANY STREET ADDRESS: _____
CITY: _____ STATE: ____ ZIP: _____ PHONE: () _____
- 6) HAVE YOU EVER BEEN APPROVED TO TAKE THIS EXAM BEFORE?
YES _____ NO _____
- 7) HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, FELONY, MISDEMEANOR, OR VIOLATION?
YES _____ NO _____
If yes, explain on a separate sheet of paper.

WESTCHESTER COUNTY PLUMBING LICENSE LAW SECTION 277.506(B)(2)

THIS CERTIFICATION PERMITS THE JOURNEY LEVEL PLUMBER TO PERFORM PLUMBING WORK UNDER THE SUPERVISION AND IN THE EMPLOY OF LICENSED MASTER PLUMBERS IN ANY CITY, TOWN OR VILLAGE IN THE COUNTY. ****THE SUCCESSFUL COMPLETION OF FIVE (5) YEARS EXPERIENCE IN THE EMPLOY OF LICENSED MASTER PLUMBERS AS AN APPRENTICE PLUMBER OR OTHER SUITABLE DOCUMENTED EXPERIENCE FOUND ACCEPTABLE BY THE BOARD OF EXAMINERS IS THE REQUIREMENT FOR APPLICATION. *THE \$25.00 APPLICATION FEE MUST BE ATTACHED TO THIS APPLICATION.*** ALL FEES ARE PAYABLE TO THE WESTCHESTER COUNTY CLERK WITH SUBMISSION OF THIS APPLICATION.

*Social Security numbers are used by the County Clerk's Office for state mandated child support background checks.

EMPLOYER: _____ WHERE LICENSED: _____

COMPANY STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: () _____

HIRE DATE: _____ TERMINATION DATE: _____

EMPLOYER: _____ WHERE LICENSED: _____

COMPANY STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: () _____

HIRE DATE: _____ TERMINATION DATE: _____

EMPLOYER: _____ WHERE LICENSED: _____

COMPANY STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: () _____

HIRE DATE: _____ TERMINATION DATE: _____

***INCLUDE ADDITIONAL PAPERS, IF NECESSARY

CERTIFICATION

(Must be signed before a notary)

I certify that the information on this application is true and accurate and understand that any incomplete, inaccurate or false information may cause my Westchester County Journeyman Certificate to be delayed, denied or revoked.

Applicant's Signature Print Name Date

Subscribed and sworn to before this _____ day of _____ 20 _____

In the County of _____, State of _____

Signature of Notary

Seal

Mail or bring this form with all necessary documentation to the Westchester County Clerk - Trades Licensing Division.

Examples of proof of experience in order to qualify for taking the Plumbing License Examination are, but not limited to, any of the following:

- (A) W-2 Forms
- (B) 1040 Forms
- (C) Business Tax Statements
- (D) Notarized Business Records
- (E) Notarized Statements of hours worked from Benefit Funds
- (F) Social Security Records
- (G) Certified copies of licenses held
- (H) The attached letter (proof of employment letter for applicants for the journey level exam) will be the only letter of employment accepted.



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PROOF OF EMPLOYMENT LETTER FOR APPLICANTS FOR THE JOURNEY LEVEL EXAM

DATE _____

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

LICENSE NO. _____ WHERE LICENSED _____

NAME OF LICENSE HOLDER _____

_____ has been a full time employee of the above named company. The

NAME

dates of employment have been as follows: _____ to _____. I feel that he is

qualified to take the Journey Level Exam.

By signing this letter, I attest under penalty of law, including the possible suspension or revocation of my license, that, to my knowledge, all the statements contained herein are true and accurate, and that if requested by the Westchester County Board of Plumbing Examiners I will be able to provide the necessary payroll records to back up the dates of employment.

Sworn to before me this _____ day of _____, 20____

Licensed Plumber's Signature

Notary Public