



Additional Requirements For **Children Applying For A U.S. Passport**

The child must appear in person: In an effort to prevent international child abduction and improve the accurate identification of passport applicants, the Department of State requires the personal appearance of all minors applying for passports, even if the child has previously been issued a passport.

Proof of Child's Relationship to Parents/Guardians for a child under the age of 16: If you are apply for a child under the age of 16, you will need to submit one of the following documents: a certified U.S. birth certificate (with parents' names), a Certified Foreign Birth Certificate (with parents' names and translation, if necessary), a Report of Birth Abroad, Form FS-240 (with parents' names), a Certification of Birth Abroad, Form DS-1350 (with parents' names), an Adoption Decree (with adopting parents' names), a certified copy of a Court Order Establishing Custody, or a certified copy of a Court Order Establishing Guardianship. Note that if the name of a parent or guardian is other than what appears on the document submitted to prove the parental relationship, evidence of a legal name change is required. Note further that a prior U.S. Passport is not considered sufficient proof of a child's relationship to parents.

Parents must present Proof of Identity to establish relationship to child under the age of 16: Each parent or guardian must submit one of the following: a U.S. Passport, a Naturalization Certificate, or a current, valid drivers license, government identification card or military identification card. Note that a Social Security Card does not prove your identity. If you do not possess the identification listed, you will need to provide alternate proof of identity.

Proof of Consent of both Parents: Both parents should appear together and sign the application of the child under the age of 16. However, if only one parent appears and signs, that parent must submit the other parent's notarized [Form DS-3053, Statement of Consent: Issuance of a Passport to a Minor Under Age 16](#). Alternatively, a parent who appears alone and signs must submit one of the following forms of primary evidence of sole authority to apply: Child's certified U.S. or foreign birth certificate (with translation, if necessary) listing only applying parent; or Consular Report of Birth Abroad, Form FS-240 or Certification of Birth Abroad, Form DS-1350 listing only applying parent; or Court order granting sole custody to the applying parent (unless child's travel is restricted by that order); or Adoption decree (if applying parents is sole adopting parent); or Court order specifically permitting applying parent's or guardian's travel with the child; or Judicial declaration of incompetence of non-applying parent; or Death certificate of non-applying parent.

Signing the Passport Application: Applicants age 16 through 17 must sign their name on the application.

Signing the Passport: Children who are able to sign their names may do so. Otherwise, a parent may sign for the child by writing the child's name on the signature line and signing the parent's name above the child's name. Example: Jane Doe for Child M. Doe.

Minors Involved in Custody Disputes: Parents, legal guardians, legal representatives and courts can request that the Department of State Office of Children's Issues register a child's name in The Children's Passport Issuance Alert Program. If a child's name has been entered in this program, a passport will not be issued to such a child without notification to the proper parties. For more information on [The Childrens Passport Issuance Alert Program](#), visit the Department of State website at www.travel.state.gov/passport/ppi/family/family_866.html.

Embedded Secure Document

The file <http://www.westchesterclerk.com/pdf/Passports/StatementOfConsentDS3053.pdf> is a secure document that has been embedded in this document. Double click the pushpin to view.

